

Date: 4/16/2021

To: Mayor Charles Wise

From: Patricia S. Cavinee, Tax Administrator

Re: Progress Report

Dear Mayor Wise,

I am pleased to report to you the tax department progress from March 12, 2021 through April 16, 2021.

The distribution printout for Period 3 was received on April 13, 2021. As of this print-out, the year-to-date *cash* figures shows an increase of 6.86% and the monthly *cash* figures shows an increase of 88.94%. The annual gross collected through this period was \$407,982.65 compared to \$381,798.99 in 2020 and \$370,526.19 in 2019.

I am continuing my regular non-file, balance due and assessment notice schedules. I have been very busy with customers.

The Attorney General's Office revenue is starting to pick up. I have not received any calls regarding refunds or gambling winnings taken... yet. The total collected through this agency to date is on my facts and figures sheet.

I have been very pleased with the "assessment" process. The response has increased, and we have collected considerably more than the expenses. I sent a batch of non-responders to the Attorney General's office for collection on April 13, 2021. The figures are on my Facts and Figures sheet.

I received the 2020 GASB (Government Accounting Standards Board) report on March 24, 2021 from RITA. Our total collection for January 1, 2020 through December 31, 2020 was \$1,195,710.42. The previous year's total was \$1,215,485.24. Not a big difference, and like many cities/villages our total did decrease.

I will be continuing my office hours at 40 hours per week through April 16th. Immediately following that, I will be on leave to help my daughter with her 2-year-old and a new grandchild. I will return to my parttime hour schedule following that leave.

As always, my office is always open to any council member, staff or resident to discuss or to help with our local tax.

Sincerely,



Facts and Figures

RITA Distribution

| | | <u>Total Gross</u> | <u>Total Retainer</u> | <u>Total Net</u> |
|--------------------------|--------------|-----------------------|-----------------------|---------------------|
| December 2020 | January 2021 | \$75,051.50 | \$2,251.55 | \$72,794.95 |
| January 2021 | February | \$109,231.44 | \$3,276.94 | \$105,954.50 |
| February | March | \$82,712.97 | \$2,481.39 | \$79,715.41 |
| March | April | \$140,986.74 | \$4,229.60 | \$136,717.94 |
| April | May | not available to date | | |
| Yearly total 2021 | | \$407,982.65 | \$12,239.48 | \$395,182.80 |

*Advance Distribution only

Legal Reconciliation

| <u>Collections for</u> | <u>Beginning Balance</u> | <u>Revenue</u> | <u>Expense</u> | <u>Ending balance</u> |
|------------------------|--------------------------|----------------|----------------|-----------------------|
| December 2020 | \$391.91 | \$612.00 | \$12.00 | \$991.91 |
| January 2021 | \$991.91 | \$264.03 | \$0.00 | \$1,255.94 |
| February 2021 | \$1255.94 | \$11.30 | \$395.00 | \$872.24 |
| March 2021 | \$872.24 | \$813.43 | \$586.00 | \$1,099.67 |
| April 2021 | Not available to date | | | |

Ohio Department of Taxation – Opt in – Municipal Net Profit Tax Distribution

| | Gross Collections | Interest | Net Distribution | Amount Carried forward |
|--------------------------------------|-----------------------|----------|------------------|--------------------------|
| December 1, 2020 to December 31,2020 | \$811.67 | \$0.00 | \$811.67 | \$0.00 |
| January 1, 2021 to Janaury31 | \$545.45 | \$4.35 | \$549.80 | |
| February 1,2021 to February 28 | \$208.11 | \$0.00 | \$209.22* | |
| March 1, 20201 to March 31,2021 | Not available to date | | | |
| <u>Yearly total</u> | | | | <u>\$1,361.47</u> |

- Net Collections plus Refundable Credit Adjustment Less Administrative Fee

Attorney General's Office Collections

| | <u>Revenue</u> |
|----------------------------|--------------------------|
| January 2021 | \$90.00 |
| February | \$54.00 |
| March | \$3,506.60 |
| April | \$67.50 |
| <u>Yearly total</u> | <u>\$3,718.10</u> |

Assessment Program

| <u>Date</u> | <u>What</u> | <u>Income</u> | <u>Expense</u> |
|---------------------|--------------------|----------------------|-----------------------|
| 1/7/21 | Tax Payment | \$167.59 | |
| 1/8/21 | Certified Postage | | -\$63.25 |
| 1/20/21 | Tax payment | \$289.88 | |
| 1/27/21 | Tax Payment | \$50.00 | |
| 1/29/21 | Tax Payment | \$150.00 | |
| 2/1/21 | Certified Postage | | -\$70.32 |
| 2/1/21 | Tax Payment | \$727.34 | |
| 2/11/21 | Tax Payment | \$374.31 | |
| 2/18/21 | Tax Payment | \$50.00 | |
| 2/24/21 | Tax Payment | \$784.26 | |
| 3/1/21 | Tax Payment | \$9,564.24 | |
| 3/1/21 | Certified Postage | | -\$99.62 |
| 3/2/21 | Tax Payment | \$512.09 | |
| 3/4/21 | Tax Payment | \$82.84 | |
| 3/10/21 | Tax Payment | \$3,302.00 | |
| 3/10/21 | Tax Payment | \$241.72 | |
| 3/11/21 | Tax Payment | \$300.00 | |
| 3/15/21 | Certified Postage | | \$-99.62 |
| 3/15/21 | Tax Payment | \$737.85 | |
| 3/17/21 | Tax Payment | \$612.54 | |
| 3/17/21 | Tax Payment | \$120.00 | |
| 3/17/21 | Tax Payment | \$757.69 | |
| 3/17/21 | Tax Payment | \$1,084.17 | |
| 3/19/21 | Tax Payment | \$150.00 | |
| 3/22/21 | Tax Payment | \$50.00 | |
| 3/22/21 | Tax Payment | \$1,214.98 | |
| 3/22/21 | Tax Payment | \$72.00 | |
| 3/22/21 | Tax Payment | \$193.01 | |
| 3/23/21 | Tax Payment | \$336.05 | |
| 3/26/21 | Tax Payment | \$60.00 | |
| 3/26/21 | Tax Payment | \$25.05 | |
| 3/29/21 | Tax Payment | \$967.13 | |
| 3/30/21 | Tax Payment | \$100.00 | |
| 3/30/21 | Tax Payment | \$52.47 | |
| 3/31/21 | Tax Payment | \$75.00 | |
| 4/1/21 | Certified Postage | | -\$105.48 |
| 4/7/21 | Tax Payment | \$408.37 | |
| 4/8/21 | Tax Payment | \$134.27 | |
| 4/9/21 | Tax Payment | \$50.00 | |
| 4/9/21 | Tax Payments | \$60.00 | |
| 4/12/21 | Tax Payment | \$50.00 | |
| 4/12/21 | Tax Payment | \$200.00 | |
| 4/12/21 | Tax Payment | \$213.09 | |
| 4/13/21 | Tax Payment | \$1,317.66 | |
| Yearly total | | \$25,637.60 | -\$438.29 |